

2561 SOUTH BROADWAY
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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **October 20, 2014** at the Brown County Resource Recovery Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order

The meeting was called to order by Solid Waste Board Chair John Katers at 2:05 pm.

2. Roll Call

Present: John Katers, Chair
Mark Vanden Busch, Vice-Chair
Lisa Bauer-Lotto (2:06pm)
John Kennedy
Mike Van Lanen
Dave Landwehr

Excused: Bud Harris
Ken Pabich
Norb Dantinne, Treasurer

Also Present: Dean Haen, Brown County
Chad Doverspike, Brown County
Mark Walter, Brown County
Doug Martin, Village of Ashwaubenon
Steve Grenier, City of Green Bay
Bill Balke, Village of Bellevue
Al Luberd, City of DePere

3. Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mark Vanden Busch and seconded by Mike Van Lanen. Unanimously approved.

4. Approval/Modification – Meeting Minutes of September 22, 2014

A motion to approve the minutes was made by Mike Van Lanen and seconded by Dave Landwehr. Unanimously approved.

5. Office Window Replacement and Door Overhang Bid - *Request for Approval*

Several of the building windows need to be replaced as well as some of the drywall from getting wet. Adding an overhang over the entrance door will help alleviate the problem. The department received pricing on three different options. Option #1 to replace the four (4) exterior windows on the lower level, Option #2 to replace the two (2) sliding glass windows inside where staff greets customers and Option #3 is to install an overhang over the front door entrance. Two (2) bids were received and Carey Construction was awarded. The windows take four (4) weeks to deliver and installation expected by the end of the year.

A motion to approve the Office Window Replacement and Door Overhang was made by Dave Landwehr and seconded by Mark Vanden Busch. Unanimously approved.

6. Solid Waste Agreement Extension – *Request for Approval*

John Katers had asked to determine urban municipal interest in extending the 2012 Solid Waste Management Services Agreements. The urban municipalities are at five (5) year terms, rural at ten (10) year terms with City of Green Bay under no agreement. The strategy is to extend some of the five year terms with a three year extension so large quantities of tonnage are not coming to term at the same time. Staff reached out to the urban municipalities, with several expressing interest in an extension. Staff began working with the Village of Ashwaubenon on drafting an extension as attached in the packet for use with the Village of Ashwaubenon and amended for other interested urban municipalities.

A motion was made to suspend the rules to hear from interested parties to speak on the Solid Waste Management Services Agreement Extension was made by Mike Van Lanen and seconded by John Kennedy. Unanimously approved.

Doug Martin, Village of Ashwaubenon, thanked staff that they were reached out to on this topic.

A motion was made to return to regular session was made by Mike Van Lanen and seconded by John Katers. Unanimously approved.

A motion to approve the Solid Waste Agreement Extension was made by John Katers and seconded by Mike Van Lanen. Unanimously approved.

7. South Landfill/Resource Recovery Park Project – *Update*

This is part of the effort in designing the Resource Recovery Park and revisiting the South Landfill. Last month, the guiding principals for the effort were adopted. This month two (2) pieces are brought forth for review.

a. Landfill Options Analysis

The landfill analysis looked back at the Feasibility Report, Plan of Operation and Host Community Agreement to evaluate if any changes may be necessary when constructed nearly 20 years later. The 1996 feasibility report was accepted with a capacity of 9.3M cy for municipal solid waste (MSW) and 3.67M cy of air space for paper mill sludge in a separate monofill. When the 1999 Plan of Operation (POO) was submitted, it was for

an 8M cy MSW landfill. This change was due to voluntarily providing an additional foot of clay liner and bringing up the base grades because of the mass balance problems of excessive amounts of clay. In addition the final slopes were proposed at 4.5:1 rather than the allowable 4:1 grades. At the time of approval, the landfill was only to serve Brown County tonnage. Since then Brown, Outagamie and Winnebago Counties executed an agreement to consolidate landfill services.

Brown County expects to be constructing the South Landfill in 2020 and will need to have a new Plan of Operation approved prior to beginning construction. As Brown County plans to submit a new Plan of Operation the BOW tonnage of 600,000 tons/year must be considered.

The feasibility determination established the footprint or waste limits for the two disposal areas. Any future designs must stay within those footprints. The airspace cannot be increased. The Plan of Operation will need to increase the slope and deepen the footprint to realize a capacity number to better meet the needs of the BOW system. In addition, the landfill footprint is 80 feet within the overhead power line easement running along the west side of the property. This may result in a loss of three acres of landfill. These changes would result in increasing the capacity from 8M to 9M cy. Any change of the waste limits/boundaries of the landfill will need a feasibility modification. This process may be less rigorous than the full feasibility determination process, but it would be subject to public informational and/or contested case hearings. A feasibility modification would not trigger a requirement to renegotiate the local host agreements. Additionally, Brown County could increase the capacity to 9.3M cy as approved in the Feasibility Report to better meet the BOW tonnage. A meeting is planned with the DNR to better understand the differences between a feasibility modification and full feasibility determination.

b. Procedures for Review of Unsolicited Proposal

Brown County Policy and Procedures for Review of Unsolicited Proposals for the South Landfill Resource Recovery Park. This document has been prepared with the expectation that an unsolicited proposal to locate in the resource recovery park will happen and the document identifies the necessary information for staff and the Board to use in evaluating any proposal. The information in the document can also be used when soliciting proposals.

8. Organics Food Waste Drop-off Program Roll Out – Update

a. Educational Information (web, signage)

There will be three to four signs that will be posted by each of the organics drop-off sites. One stating the drop-off hours, one stating Food Waste & Organics only, one showing Acceptable Material and one Not Acceptable Material. There is now a PowerPoint online explaining how to set up home food waste & organics recycling in your home. There are about 40 participants signed up to-date.

b. Virtual Store

A website agreement has been reviewed by Corporation Council and has not been approved. Staff is looking at other options to provide a virtual store that will have bio-disposal bags and bins for purchase.

9. Budget – Update

October the budget will be going to PD&T. Since review of the budget, it has gone through internal Finance Department and County Executive review and consideration without any changes. The budget will be going to County Board in early November.

10. Recycling Compactor Building Expansion – Update

The building expansion will be about 25 ft. x 60 ft. on the south side of the building to install a compactor. A semi will back into there and the compactor will take the recyclables from the hopper and load into the truck. A couple other things will be added during this construction including a roof hatch for maintenance of the air conditioners and furnaces located on the roof. The return on investment is five to six years but also improves the safety. Also, in the back room the department will have the bailer and conveyor removed with the pit filled in. Last, the residential drop-off will not be in the orange hoppers anymore. Instead of staff emptying the hoppers three to five times a day, residents will be able to put their recyclables through a 4ft x 6ft garage door in the wall directly to the tipping floor. When feedback comes from BOW this will be submitted to the Village Site Plan Committee, have state approval, issue the bid then will circle back around for award in January. Landscaping will also be added because the village of Ashwaubenon was interested in that and it would serve as a windscreen.

11. Director's Report – Update

The BOW will be ready late November for additional plastics and aseptic packaging recycling. Radio ads, online ads, press releases and print material will be released in November carrying into next year.

12. Such other Matters as Authorized by Law

No other matters as authorized by Law.

13. Adjourn

A motion to adjourn was made by Mike Van Lanen and seconded by Dave Landwehr.
Unanimously approved. Meeting adjourned at 3:02 pm.

John Katers, Chair
Solid Waste Board

Dean Haen, Director
Port & Resource Recovery Department